

COUNCIL OF DEANS

January 10, 2007

The Council of Deans met in regular session at 9:00 a.m., Wednesday, January 10, 2007, in the
members were
present: Pat Cantrell, Neil Hattlestad, Maurice Lee, Elaine McNiece, Rollin Potter, Larry

Seidman asked for an explanation of the rationale for the annual report timeline. Hattlestad led a discussion of the reasons behind the practice of using the calendar year. Following discussion the deans asked Esteban to take the matter to the Faculty Senate.

Hattlestad called for discussion of disbursement of the technology fee proceeds and summer schoo

COUNCIL OF DEANS

February 15, 2007

The Council of Deans met in regular session at 9:00 a.m., Thursday, February 15, 2007, in the
present: Pat Cantrell, Neil Hattlestad, Elaine McNiece, Rollin Potter, Larry Robinson, and
Stephen Seidman. Peter Mehl represented Maurice Lee, and Julia Winden Fey represented Sally
Roden. Jonathan Glenn attended to discuss curricular matters, and Keith Atkinson was present
to discuss budgetary matters.

The COD minutes of January 10 were approved as circulated.

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ANTH 1302 as another name for SOC 1302
ANTH 3315 as another name for SOC 3315

Mehl seconded the motion, which passed unanimously.

Esteban distributed a draft budget request to the deans and asked them to help pare it down to five million. Discussion followed. Recommendations on where cuts can be made are due by the end of February.

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Esteban: (1) shared information from a recent CAO meeting at ADHE; (2) reported that there is some talk about changing from 11th day funding to end-of-term funding; (3) discussed Senate Bills and House Bills that will affect higher education; (4) stated that Atkinson will help with budget questions; (5) reported on a recent meeting of the Acxiom/UCA group and the surprise of our corporate colleagues that we did not hire additional personnel relative to the Banner conversion; (6) said that there is a chance that there may be funding for capital improvements.

Dean Reports

Glenn stated that existing program review information will be out in a couple of weeks.

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COUNCIL OF DEANS

March 12, 2007

The Council of Deans met in regular session at 9:00 a.m., Wednesday, March 12, 2007, in the
ers were

This course critically analyzes philosophical and cultural issues reflective of the local, regional, national, and global social contexts of which the schools are a part. Candidates will examine a broad range of viewpoints, issues, and the constituency groups that influence America's schools.

New course and bulletin description:

SLMA 6460 Collaborative School Leadership

This course critically analyzes philosophical and cultural issues reflective of the local, regional, national, and global social contexts of which the schools are a part. Candidates will examine a broad range of viewpoints, issues, and the constituency groups that influence America's schools and will demonstrate competency in collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources.

Deletion of Course

SLMA 6520 The Principal as Ethical Leader
SLMA 6610 The Principal as Organizational Leader
SLMA 6550 The Principal as Community Partner

Robinson seconded the motion, which passed unanimously.

McNiece moved to recommend the following new course proposal for history:

HIST 5397 History of Ireland, 1500-Present

Lee seconded the motion, which passed unanimously.

McNiece recommended staffing plans for Communication Sciences and Disorders Doctoral Program Consortium. Hattlestad seconded the motion, which passed unanimously.

McNiece presented the Conversion of the existing MS degree program in Community and Economic Development to electronic delivery format as an information item to the COD.

Esteban led a discussion of Welcome Week and freshman enrollment expectations for fall. He advised the deans that academic planning for fall needs to occur.

Esteban informed the council of recent recommendations by the Faculty Handbook Committee.

to Dr. Francie Bolter, who serves as chair of the handbook committee.

Faculty Salary Committee had recommended that the salary pool be divided into 3/4 merit and 1/4 equity; (3) informed the deans that Department Chairs John Lowe, Charles Harvey, and Steve

Dean Reports

Lee reported on a recent workshop on Asian Studies that was held in Branson, Missouri. He said

**COUNCIL OF DEANS
CALLED MEETING
April 3, 2007**

The Council of Deans met in extraordinary session at 3:30 p.m., Tuesday, April 3, 2007, in the Provost's Conference Room. Gabriel Esteban presided, and the following council members were present: Neil Hattlestad, Maurice Lee, Elaine McNiece, Rollin Potter, Larry Robinson, Sally Roden, and Stephen Seidman. Keith Atkinson and Barbara Anderson were also in attendance. Pat Cantrell was unavailable.

Esteban called the meeting to order and explained that his purpose for calling the deans together was to share information regarding concurrent enrollment. He indicated that Barbara Anderson had agreed to attend to provide additional information.

Esteban:

general opposed and had serious concerns. Is the experience of taking biology at UCA the same as a high school student?

Deans' Issues of Concern:

start, you can't stop.

Are we just trying to get headcount?

It's all about numbers.

Anderson: Is this a numbers game? Of course it is. And it's about being competitive.

Deans: The expenses include coordinators or liaisons, additional staff in outreach, to handle the additional work. We have some courses that have been approved.

That cuts a chunk out of the \$250,000 right there.

Drop Lead Hill? We've offered Spanish. [Consensus to drop.]

There is vulnerability here with regard to academic governance.

There is a sense that the high school is dictating the curriculum.

Why is it impossible to say we are not going to do writing?

The department is being watched very closely.

Anderson: Neil could develop stuff to go state wide.

Deans: We have lots that would be very popular that we'd be ready to do, but it's not general education.

We need to be able to give students the admission standards. We can't wait until fall.

Esteban: It would be different if we had open admission.

[Esteban and Anderson step out.]

Deans: What is the directive for admissions? We don't have a profile.

Kim can only do what she is told...

Esteban: The reason we stepped out was because the most recent phone call [from President Hardin] was that we are going to do it. Writing, everything. Central Arkansas schools. I'm going on record that I believe it is a bad idea.

Does the president even know what academic integrity is?

COUNCIL OF DEANS

May 9, 2007

The Council of Deans met in regular session at 9:00 a.m., Wednesday, May 9, 2007, in the

Jonathan Glenn, Keith Atkinson, Pat Cantrell, Larry Robinson, Elaine McNiece, Neil Hattlestad, Rollin Potter, Sally Roden, and Steve Seidman. Peter Mehl represented Maurice Lee, and Terry Kearns attended in his role as Director of General Education.

Esteban announced that Brent Herring in Information Technology has been reactivated by the Air Force beginning June 1, 2007.

Kearns presented the General Education new course proposal, Political Science 1300. Roden moved to recommend approval. Mehl seconded. Discussion followed. Motion passed unanimously.

Hattlestad led a discussion regarding the Higher Learning Commission focused visit, September 10 - 11, 2007. Glenn reminded that the deadline for submission of documents is July 9, and the target for completed documents will be in June. Discussion followed.

Mehl provided a handout from the Faculty Senate regarding the Academic Misconduct Policy. Discussion followed.

Roden presented the Undergraduate Council Minutes of April 17, 2007.

Roden moved to recommend New courses in the Department of Writing.

- ~~WRTE 2325 Introduction to Rhetoric~~
- WRTE 2325 Introduction to Rhetoric
- WRTE 4370 Exemplary Studies Senior Thesis
- WRTE 4380 Directed Study in Writing
- WRTE 4381 Special Topics in Writing
- WRTE 4385 Internship in Writing

Potter seconded. Motion passed unanimously.

Roden moved to recommend changing ENGL 4360 History and Structure of the English Language from an elective to a requirement for the minor in linguistics. Mehl seconded. Motion passed unanimously.

Roden moved to recommend the program changes to the Middle Level Program in the College of Education.

MSIT 3320 to

Replace GEOG 1320 Human Geography with GEOG 1305 Principles of Geography for both tracks.

Remove GEOG 1315 Physical Geography as a required course for the language arts/social studies track.

MATH 2320 Advanced Math Topics name change **to** Calculus Concepts.

MATH 2320 level change **to** MATH 4320 Calculus Concepts.

MATH 3354 Concepts of Discrete Mathematics (new course).

Replace MATH 1360 Math in Society **with** MATH 3354 Concepts of Discrete Mathematics for the math/science track.

MATH 3364 Concepts of Geometry and Measurement (new course).

Add MATH 3364 Concepts of Geometry and Measurement as a required course for the language arts/social studies track.

Replace MATH 4310 Topics in Mathematics with MATH 3364 Concepts of Geometry and Measurement as a required course for the math/science track.

MATH 4335 Mathematics Concepts for Middle School name change **to** Concepts of Advanced Mathematics.

Add MATH 4335 Concepts of Advanced Mathematics as a requirement for the language arts/social studies track.

SCI 3430 Essential Science Concepts (new course).

Add SCI 3430 Essential Science Concepts as a requirement to the language arts/social studies track.

SCI 3420 Integrated Science I for Middle School name change **to** Advanced Science Concepts I.

SCI 4420 Integrated Science II for Middle School name change **to** Advanced Science Concepts II.

MATH 4314 Integrated Science and Math level change **to** MATH 4414 .

SCI 4315 Integrated Methods for Math and Science to SCI 4414.

MATH 4414 and SCI 4414 name change **to** Concepts of Mathematics and Science.

Double list MATH 4414 and SCI 4414 as MATH/SCI 4414 Concepts of Mathematics and Science.

Robinson seconded the motion. Motion passed unanimously.

Roden moved to recommend P-4 program changes in the College of Education.

ECSE 4318 Internship I in Early Childhood Education (new course)

ART 4360 Concepts of Art level change to ART 4260

MUS 3351 Concepts of Music in Early Childhood Education level change to MUS 3251

KPED 3320 Developmentally Appropriate Motor Skills and Fitness Activities P-4 **to** KPED 3220 Motor Skills and Fitness Activities for P-4 Learners

Robinson seconded the motion. Motion passed unanimously.

Roden moved to recommend Business & Marketing Technology Education program changes in the College of Education.

Delete BMTE 2364 Advanced Keyboarding as a requirement
Delete MIS 3364 Desktop Publishing as a requirement
Add MKTG 2350 Basic Marketing as a requirement
BMTE 3364

CED 6325 Introduction to Community and Economic Development
CED 6180 Community and Economic Development Institute I
CED 6181 Community and Economic Development Institute II
CED 6182 Community and Economic Development Institute III

Cantrell seconded the motion. Motion passed unanimously

McNiece moved to recommend the new course proposals for Nursing.

NURS 6305 Educational Concepts for Advanced Practice Nursing
NURS 6322 Epidemiology & Community Concepts for Advance Practice Nursing
NURS 6332 Health and Policy and Leadership

Hattlestad seconded the motion. Motion passed unanimously.

McNiece moved to recommend the new program proposal, PhD in Leadership Studies.

Robinson seconded the motion. Motion passed unanimously.

McNiece moved to recommend the new courses for the PhD in Leadership Studies.

LEAD 8332 Leadership in the Global Society
LEAD 8334 Leadership and Change
LEAD 8331 Leadership Internship
LEAD 8336 Contemporary Issues in Leadership
LEAD 8338 Independent Readings and Research in Leadership

Robinson seconded the motion. Motion passed unanimously.

McNiece moved to recommend approval of the Interim Report on the Graduate Program in English.

COUNCIL OF DEANS

October 03, 2007

The Council of Deans met in regular session at 9:00 a.m., Wednesday, October 03, 2007, in the
embers were
present: Pat Cantrell, Jonathan Glenn, Neil Hattlestad, Maurice Lee, Elaine McNiece, Rollin
Potter, Larry Robinson, Sally Roden, and Stephen Seidman.

Roden presented the Undergraduate Council minutes of September 18, 2007.

Roden moved to recommend a new minor program in Public Administration. Lee seconded the motion, which passed
unanimously.

Roden led a discussion of Legislative Act 472, which requires state institutions to inform transfer
students of the transfer core. She suggested that the best way for the university to comply with
the Act is to require transfer students to report to the advising center following their admission to
the university. A signature could be obtained from each transfer student indicating that they
were given the mandated information, then the student would be sent to the appropriate
department for advising. The COD reached consensus that her suggestion should become the
compliance process.

Melissa Goff, newly appointed Director of Admissions, joined the meeting to discuss her new
role and related changes in Institutional Research and Admissions. Goff shared an incident that
occurred when there was no one available in a particular department for a prospective student to
talk to. She shared plans to improve recruiting and asked the deans for their input. Hattlestad
suggested assigning one recruiter to each college so that recruiters could answer basic questions
about different programs. Additional discussion followed. A target number of 2300 freshmen
was mentioned, and Atkinson said that course planning is helped tremendously when academic
departments have good numbers to work with. Goff left the meeting at 9:40 a.m.

McNiece presented the Graduate Council minutes of September 20.

McNiece moved to recommend the following Graduate Faculty applications:

Three Year Review

Rajrani Kalra
Ellen Edmonds
Lisa McNeir

Geography
Health Sciences
Psychology/Counseling

GEOG 5310, 6320, 6330, 63902aJ
HSC 5331, 5302, 5310, 6361
PSYC 6370, COUN 6381

McNiece distributed information regarding summer salaries. Discussion followed.

Atkinson: (1) distributed a memorandum from Karen Wheeler of ADHE regarding a request from the Joint Education Committee of the legislature; (2) shared a request for a program review consultant for Southeastern Oklahoma State University.

Dean Reports

Cantrell said that 1400 students participated in an FBLA event on campus, and 20 firms attended as well.

Lee distributed a listing of banned and/or challenged books from the top 100 novels of the 20th

COUNCIL OF DEANS

October 24, 2007

The Council of Deans met in regular session at 9:00 a.m., Wednesday, October 24, 2007, in the Provost's Conference Room. Keith Atkinson presided, and the following council members were present: Pat Cantrell, Jonathan Glenn, Neil Hattlestad, Maurice Lee, Elaine McNiece, Patty Phelps, Rollin Potter, and Sally Roden. Carl Frederickson represented Steve Seidman.

Atkinson welcomed Phelps as a new member of the COD replacing Larry Robinson.

Peter Mehl, Rick Scott, Margaret Morgan, and Julia Winden Fey were present to discuss Campus Compact, an initiative regarding service learning for students. Mehl distributed information and indicated that both UAF and UALR have Campus Compact programs, but there is no state office. There could be an opportunity for UCA to house the state office. Following discussion, Roden moved that the COD ask the group to go forward with developing a proposal. Cantrell seconded the motion, which passed unanimously.

McNiece presented the Graduate Council actions of October 23, 2007.

McNiece moved that the following faculty be recommended for Graduate Faculty Status with three-year review:

Gary Olen Bunn	TLT/MAT	ASTL 6302, 6303, 6305, 6321, 6380 MAT 5310, 5320, 5390, 6310, 6699
Jud Copeland	TLT	LIBM 6191, 6231, 6391, 6320, 6330, 6332, 6343, 6353, 6360, 6368, 6370, 6371, 6380, 6390, 6398, 6371, 6391
Shannon Trimble	TLT	LIBM 6340, 6350 LIBM/MSTS 6368, 6318, 6335, 6337, 6354, 6357, 6358, 6375 MSTS 5325
Lisa Daniels	TLT/MAT	ASTL 6302, 6303, 6305, 6321, 6380 MAT 5310, 5320, 6310
David Neilson	History	HIST 5381, 5383, 5386, 5391, 6300, 6301, 6302, 6303
Tammy Rogers	EFIRM	MBA 6305
Charles Bane	English	ENGL 5304, 5385, 6325, 6365, 6391, 6392, 6394
Bi Ling Chen	English	ENGL 5304, 6325, 6365, 6391, 6392, 6394
Robert Logan	SPTH	SPTH 6225, 6240, 6241, 6220, 6306, 6336

McNiece moved that the following faculty be recommended for Graduate Faculty Status with eight-year review:

Kim McCullough	SPTH	SPTH 6302, 6243, 6280, 6306, 6180, 6113-6313, 6336, 6180-6680, 6611
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Following seconds by Hattlestad, the motions passed unanimously.

Roden presented the Undergraduate Council minutes of October 16.

Roden moved to recommend the following:

Add new courses:

EDUC 1240 Basic Educational Technology Skills
EDUC 4210 Integration of Technology Into Teaching and Learning

Delete course:

EDUC 1220 Educational Technology

Phelps seconded the motion, which passed unanimously.

Roden presented the following title changes as information items:

GEOG 3335	Geography of Russia	To
	Geography of Europe and Russia	
RADG 2233	Radiographic Procedures III	To

COUNCIL OF DEANS

December 5, 2007

The Council of Deans met in regular session at 9:00 a.m., Wednesday, December 5, 2007, in the
embers were
present: Pat Cantrell, Jonathan Glenn, Neil Hattlestad, Elaine McNiece, Patty Phelps, Rollin
Potter, Sally Roden, and Stephen Seidman. Peter Mehl represented Maurice Lee.

The COD minutes of October 3 and October 24 were approved as circulated.

McNiece presented the Graduate Council minutes of November 15.

McNiece moved to recommend the following graduate faculty applicants:

Three Year Review:

KK Bradshaw	LEAD	SLMA 6440, 6450, 6140, and 6150
Johnny Purvis	LEAD	SLMA 6320, 6312 EDLP 6324, 7101, 7315, 7363, 7130 LEAD 8352
Laurie Warren	BIOL	BIOL 5100, 5X71, 5X90, 5401, 6102, 6X95, 6443
Joe Green	HIST	HIST 5305, 5328, 5391, 6300, 6301, 6302, 6303

Eight Year Review:

Shelly Albritton	LEAD	SLMA: all courses EDLP 6325, 7301, 7315, 7130
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Hattlestad seconded the motion, which passed unanimously.

Roden presented the Undergraduate Council minutes of November 27.

Roden moved to recommend approval of two new courses:

MGMT 3365 Transportation
MGMT 3375 Supply Chain Management

Cantrell seconded the motion, which passed unanimously.

Roden presented the following on-line course conversions as information items:

ECON 2320 Principles of Macroeconomics
MGMT 3305 Social Issues in Management
MIS 3321 Managing Systems and Technology

McNiece shared information from the Graduate Council about the criteria for graduate faculty status and graduate staffing plans. She asked that criteria be written at the departmental level and that

Day. Ida Waldran Auditorium is in a sad state of repair, and Reynolds Performance Hall would make a better impression on potential students. Atkinson asked Potter and Roden to meet with Melissa Goff, Director of Admissions, to discuss possible changes.

Potter shared budgetary problems related to minimum wage increases in areas already running on lean funds.

Seidman: (1) said that his college recently hosted the Arkansas Enviro-thon Competition for high school students; (2) reported that Dr. Noyes of the Biology Department has received a National Science Foundation grant of \$390,000.

Roden: (1) reported that a General Education Task Force has been formed and will be charged by 30-35 students per night.

Atkinson: (1) reported on a recent trip to the U of A system office in Little Rock to attend a meeting of the Washington Center; (2) discussed an issue related to grant accounting.

Following a motion and second, the meeting adjourned at 10:50 a.m.

csd