

**Council of Deans
November 7, 2018**

The Council of Deans met in regular session at 10:00 a.m. on Wednesday, November 7, 2018. Provost Patricia Poulter presided and the following members were present: Jonathan Glenn, Ken Griffin (in the absence of Michael Hargis), Jimmy Ishee, Victoria Groves-Scott, Kurt Boniecki, Angela Barlow, Thomas Williams, Terry Wright, and Stephen Addison. Brian Corbin was present for item one.

1) Information Items:

- a) Brian Corbin discussed the transfer intake process for students transferring from another university. He provided the Council with a handout of the Transfer Intake Form that is used by the Transfer Services department. He asked the deans to please encourage anyone who advises students within their college to make sure that the transfer student has had an appointment with Transfer Services before being advised by the college. He also asked that the deans invite him to a council of chairs meeting in the spring so that he can explain the transfer process and answer any questions. Discussion followed.

2) The minutes from the October 24, 2018 meeting were considered and approved.

3) Action Items:

- a) Action items from the October 18, 2018 Graduate Council meeting were considered as follows:

Add new course SCCN 6332 Counselors & Schooling Practices (online);
Add SCCN 6332 Counselors & Schooling Practices to MS in School Counseling – Initial License track;
Add new course SCCN 6324 Lifespan Development for School Counselors;
Remove SCCN 6350 Developmental Guidance as a required course in MS in School Counseling – Initial License track;
Remove SCCN 6350 Developmental Guidance as a required course in MS in School Counseling – Add-on track, reducing Add-on track program total credit hours from 48 to 45; and
Add SCCN 6324 Lifespan Development for School Counselors, remove ASTL 6315 Investigation of Learning & Development through Multiple Contexts or PSYC 6370 Advanced Developmental Psychology from both MS in School Counseling – Initial License and Add-on tracks.

A motion to approve was made and seconded. The Council voted to approve all action items.

4) Discussion Items:

a)

- f) The Counseling Center is seeing lots of new students each week. Currently, appointments are being scheduled up to three weeks in advance. P. Poulter will be meeting with Ronnie Williams and representatives from the Counseling Center to discuss ways to make more appointment times available to students. One suggestion is to explore an option for faculty and staff to use an off-campus counseling service through the state. She will update the Council after the meeting has occurred.

5) Important Dates:

- a. The next Council of Deans meeting will be November 28 at 9:00 a.m.
- b. The Veteran's Day celebration is tomorrow during x-period at the Prince Center.
- c. There is a career fair on campus today beginning at 10:00 a.m.

The meeting adjourned at 11:51 a.m.