

University of Central Arkansas
Council of Deans
Wednesday, November 11, 2020
9:00 a.m. – 11:00 a.m.
Zoom Meeting

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on November 11, 2020 via Zoom. Provost Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boniecki, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Leah Horton (for Patricia Smith), Nancy Reese, Tom Williams

1. Welcome: Provost Poulter welcomed members.
2. Action Items
 - a. COD October 28, 2020 Minutes: Minutes were approved as written.
 - b. Undergraduate Council Items: Dr. Boneicki made a motion for approval of items from the Undergraduate Council. A second was made by Dr. Addison. The motion passed.
 - c. Graduate Curriculum Items: Dr. Barlow made a motion for approval of items from the Graduate Council. A second was made by Dr. Hargis. The motion passed.
 - d.

3. The tenure/promotion language approved by the Faculty Senate will be forwarded to the college and departmental committees. This revision should be implemented into their documents.

- ii. Legislative/ADHE Inquiry: State universities received an inquiry from the Arkansas Department of Higher Education and legislature requesting specific course clarification. Members discussed the request and academic leadership will submit an institutional response. The request and response will be shared with faculty and staff via email.
 - iii. Non-Viable Degree Report from ADHE: Dr. Glenn shared the report with members. Members were asked to review the report and share feedback with Dr. Glenn.
 - iv. College Research Symposia: Dr. Reese asked if other members have considered doing a spring research symposia. Dr. Addison stated his college is considering hosting one online.
 - v. Online Instructional Method Codes Post-Pandemic: Dr. Glenn suggested that after the pandemic, the university review and revise its online codes.
 - vi. Division Updates
 - 1. Members provided an update on their respective college/division.
- b. Information Items
- i. Campus Climate Survey: Contact the Office of Institutional Diversity and Inclusion to review college/division specific surveys.
 - ii. Provost Poulter will send members the communication plan schedule.
 - iii. Members discussed the announcement of offering early retirement.

4. Important Dates

- a. November 19: Navigating Diversity
- b. November 23: Online Instruction Begins
- c. November 26-27: Holiday
- d. December 3, 1:30 p.m.: Crafting a Position Description to Increase and Diversify your Applicant Pool
- e. December 9: COD
- f. December 11: Board of Trustees
- g. December 11: Commencement
 - i. 7:00pm-Graduate COB/COE
- h. December 12: Commencement
 - i. 9:00am-Undergraduate CNSM/COB
 - ii. 12:00pm-Undergraduate CAHSS/COE
 - iii. 3:00pm-Undergraduate CHBS

- iv. 6:00pm-Graduate-CHBS/CNSM/CAHSS
- i. December 15: Phased Retirement Applications for Tenured Faculty Due
- j. December 23-