

## MEMORANDUM OF UNDERSTANDING (MOU)

### Institutional/Agency Partners

- Contact persons
- Mailing address, telephone, e-mail

### Objectives of Partnership

- Professional development/career advancement
- Degree completion (1+1 and 2+2 programs)
- Internships
- Contract courses
- Concurrent/dual enrollment (high school students)
- Other

### Terms of Agreement

- Courses/degrees offered
- Recruitment strategies
- Admission requirements
- Number of courses/credit hours

### Resources/Support Services Provided by Each Institution/Agency

- Faculty/staff (number full-time, part-time, FTE)
- Facilities: classroom/laboratories; administrative/faculty offices
- Online admissions/registration
- Distance technology instruction/online academic support
- Library

### Costs

- Total
- Per institution/agency
- Tuition and fees
- Grants
- Fund collection/distribution

### MOU Review/Renewal

- Review period
- Modifications to agreement/notice required
- Review committee and approval

### Effective Date of Agreement

### Termination Date of Agreement

### Signatures of Institutional/Agency Presidents or Chancellors